RECRUITMENT RESOURCE GUIDE

Overview of Recruitment Policy

This procedure has been developed to support Binghamton University's commitment to Equal Employment Opportunity/Affirmative Action and to ensure compliance with State and Federal requirements.

Overview of Recruitment Policy

1.

CAREER DEVELOPMENT CENTER continued

National Career Center Directors Benchmarking (Linked In group)

Diverse Jobs http://www.diversejobs.net

LinkedIn Talent Solutions http://talent.linkedin.com/

Student Affairs Administration in Higher Education (NASPA) http://www.naspa.org

College Student Educators International (ACPA) http://www.myacpa.org

Insight into Diversity http://www.insightintodiversity.com

National Society for Experiential Education (NSEE) http://www.nsee.org

Career Development Center eRecruiting Service

http://www.binghamton.edu/career-development-center/ | *

MNYCCPOA, Metro New York City College Placement Organization Association

[illegible] http://www.[illegible]rtlepod.org

[illegible]

[illegible]

[illegible]

DEAN OF STUDENTS continued
Student Affairs Administrators in Higher Education (NASPA) http://www.naspa.org
American College Personnel Association (ACPA) http://www.myacpa.org
Student Affairs http://www.studentaffairs.com

ECONOMICS
Economic Job Market http://www.EconJobMarket.org

EDUCATIONAL COMMUNICATIONS CENTER/INFORMATION TECHNOLOGY SERVICES
Graystone Group Advertising http://www.graystoneadv.com
Educational Technology Officers Association of SUNY- EdTOAð (Regional)
http://www.edtoa.suny.edu
Consortium of Colleges and University Media Centers- CCUMCð (National)
http://www.ccumc.org
Educause listserv ð IT consortium for Higher Education (National)
http://www.educause.edu
Computer Officersî Association http://www.toa.suny.edu

ELECTRICAL & COMPUTER ENGINEERING
Academic Keys http://www.engineering.academickeys.com
Association of Women in Science http://www/awis.org | $, G
Institute of Electrical & Electronics Engineers (IEEE) Spectrum Magazine
http://www.spectrum.ieee.org/magazine
Society for Chicanos & Native Americans in Science http://www.sacnas.org | $, G
SUNY Provost http://www.suny.edu/provost

GRADUATE SCHOOL OF EDUCATION

Modern Languages Association (MLA) Job Information List (widely known as the JIL) http://www.mla.org/jil
Academic Keys for Education http://education.academickeys.com/login.php?forward=post_a_job&seltab=post_a_job

HARPUR ACADEMIC ADVISING

Harpur Academic Advising http://harpur-advising.binghamton.edu/employment.html
National Academic Advising Association http://www.nacada.ksu.edu
National Association of Law Placement (NALP) http://jobs.nalp.org/post.cfm

HISTORY

American Historical Association http://www.historians.org
Association for Asian Studies Newsletter http://www.asian-studies.org/publications/NL.htm
Association of Black Women Historians http://www.abwh.org
HBCUís with Advanced Degrees in History http://www.edonline.com/cq/hbcu
National Council for History Education http://www.nche.net/
OAH Committee on the Status of Minority Historians and Minority History www.oah.org/about/cmte/cmte.html
H-Net http://www.h-net.org
Perspectives-Print and On-line Employment Listing http://www.historians.org/perspectives
SUNY Provostís http://www.suny.edu/provost

INTERCOLLEGIATE ATHLETICS

National Collegiate Athletic Association (NCAA) http://www.ncaa.org

INTERNATIONAL STUDENT AND SCHOLAR SERVICES (ISSS)

Association of International Educators (NAFSA) Job Registry http://www.nafsa.org
College Student Educators International (ACPA) http://www.myacpa.org
Insight into Diversity http://insightintodiversity.com
Student Affairs http://www.StudentAffairs.com
Student Affairs Administration in Higher Education (NASPA) http://www.naspa.org
SUNY ISSS http://www.global.suny.edu/oip/isss

JUDAIC STUDIES

Association for Jewish Studies http://www.ajsnet.org/positionadd.php

LIBRARY

Black Caucus of the American Library Association http://www.bcala.org | $, G
SUNY-LA Listserv http://www.sunyla.org

MATHEMATICS

Alliance for Graduate Education and the Professoriate Program (AGEP) http://www.nsfagep.org | *
American Mathematical Society http://www.ams.org
Association for Women in Mathematics (AWM) https://sites.google.com/site/awmmath | $, G
Association of Women in Science http://www.awis.org | $, G

PHILOSOPHY

African Philosophy Resources http://pegasus.cc.ucf.edu/~janzb/afphil
American Association of Philosophy Teachers http://philosophyteachers.org
American Philosophical Association http://www.apa.org
HBCUîs with Advanced Degrees in Philosophy http://www.edonline.com/cq/hbcu
Society for Women in Philosophy http://www.uh.edu/~cfreelan/SWIP
Jobs in Philosophy http://www.PhilJobs.com

PHYSICAL FACILITIES

Albany Times Union http://www.timesunion.com
Association of Higher Education Officers (APPA) http://www.appa.org
Binghamton Press & Sun-Bulletin http://www.pressconnects.com
Elmira Star-Gazette http://www.stargazette.com
New York Times http://www.nytimes.com
Post Standard (Syracuse) http://www.syracuse.com/poststandard
Rochester City news]LUPp@p@P0

Q: Do I have to use the same questions for each candidate that I am doing a pre-screen remote inquiry with?
A: No. Each candidate has different questions that need to be clarified on their application.

Q: Can we interview someone that is going to receive their degree (or will be graduating) around the time of the position vacancy?
A: Yes. As long as the candidate has met the degree requirement by the time the position is offered.

Q: For a one year position, do we need to complete the ODEI Search forms I-III?
A: Yes. For any candidate under consideration, the search committee must complete the ODEI search forms I-III.

Q: If a candidate declines a position offer, do I need to notify ODEI?
A: Yes. This will provide for better candidate tracking and ensures position opportunity for other candidates.

Q: I am unsure of the race/ethnicity, gender of the candidate, do I need to complete these on the professional recruitment forms?
A: Yes. As part of our universityôs mission around i vnicro ɹ ҏ MYemAs " Ă or `