

Please type all information in the form. NOTE:  
send this form to the prospective scholar. Department must  
collect the required information through CV/resume or  
follow-up correspondence.

Review the [ISSS website](#) for additional details on the J-1 Scholar DS-2019 request process and  
submit a complete request using the Request for Visiting Scholars/Professionals and Volunteers  
in





If the scholar will be accompanied by their legal spouse or children, include their information below and provide a copy of each dependent's passport biographical page as well as additional financial documentation for dependent living expenses.

	Dependent 1	Dependent 2
Last Name		
First, middle names		
Relationship (spouse or child)		
Gender		
Date of birth		
City of birth		
Country of birth		
Country of citizenship		
Country of permanent residence		
Expected arrival date		

	Dependent 3	Dependent 4
Last Name		
First, middle names		
Relationship (spouse or child)		
Gender		
Date of birth		
City of birth		
Country of birth		
Country of citizenship		
Country of permanent residence		
Expected arrival date		

The U.S. Department of State requires that “[the] exchange visitor possesses sufficient proficiency in the English language, as determined by an objective measurement of English language proficiency, successfully to participate in his or her program and to function on a day-to-day basis.” [22 CFR 62.10(a)(2)]

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‘		:
‘		<ul style="list-style-type: none"> <li>• Verifies the exchange visitor possesses English language proficiency high enough to function daily within the Binghamton University position and within the local U.S. community</li> <li>• Is written in English within the past 12 months</li> <li>• Is printed on official letterhead and includes a signature from a school official</li> </ul>
‘		<p>Name and Title of Interviewer:</p> <p>_____</p> <p>_____</p> <p>Date of Interview (mm/dd/yyyy):</p> <p>____/____/____</p> <p>Duration of Interview: _____ minutes</p> <p>The interview was conducted...</p> <p>‘ in person</p> <p>‘ by videoconference</p> <p>‘ by phone</p> <p>Interview notes (            ): _____</p> <p>I declare under penalty of perjury that I have interviewed the prospective exchange visitor, and I have verified that the individual’s English language proficiency is sufficient to function daily within their position and within the local U.S. community</p> <p>Signature: _____ Date: _____</p>

ISSS will email a digital DS-2019 directly to the scholar and cc the inviting professor and a department contact.

Faculty Member Requesting DS-2019: \_\_\_\_\_

Faculty Email: \_\_\_\_\_

Additional Department Contact: \_\_\_\_\_

Department Contact Email: \_\_\_\_\_