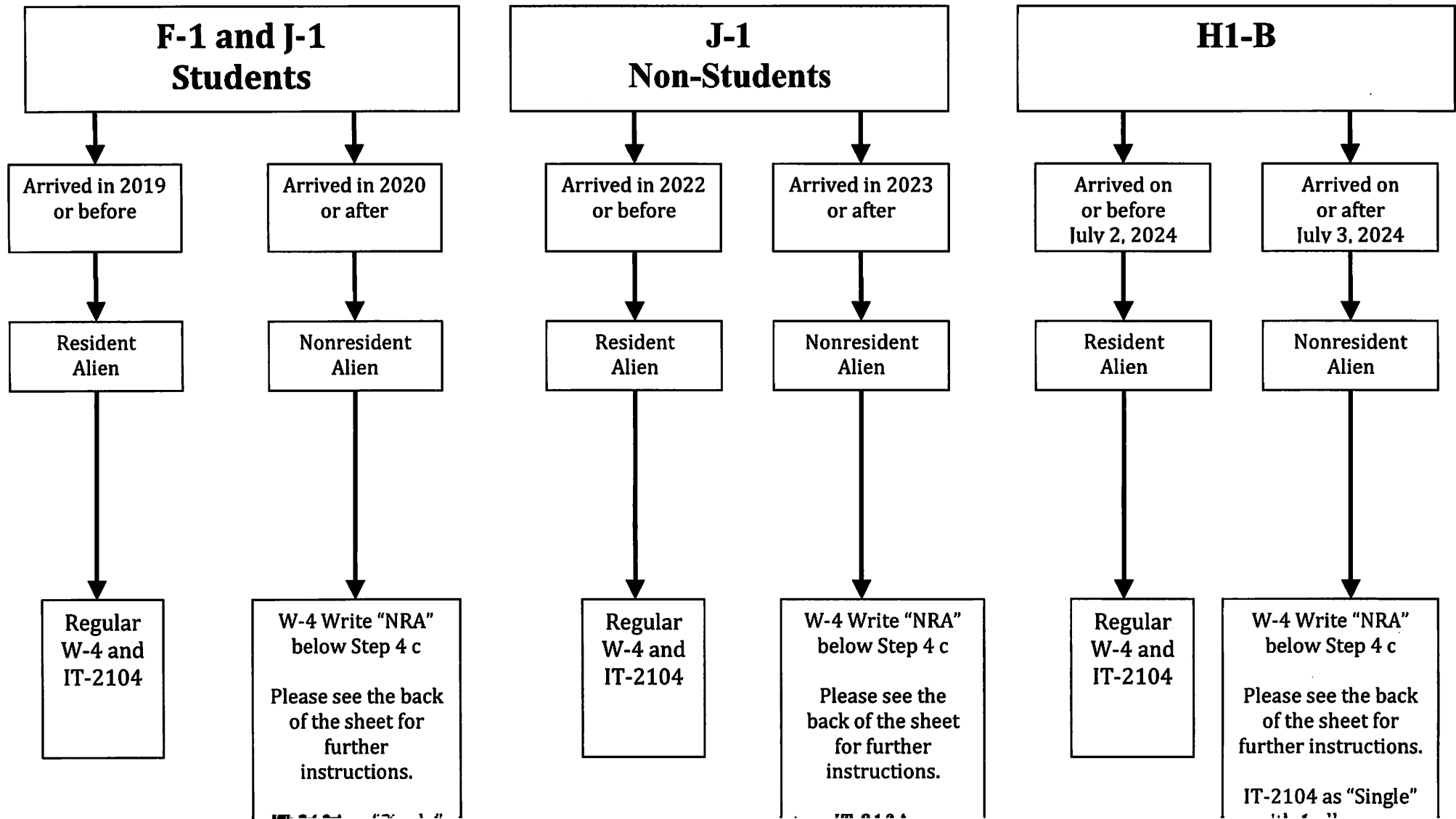


# 2024 Tax Withholding Guide for International Employees\*

Effective January 1, 2024– December 31, 2024

\* These general guidelines apply to most international employees; some exceptions may apply.  
For questions or additional information, please contact: Human Resources Office, (607) 777-6950



**Special Form W-4 instructions for Non-Resident Aliens**

**Step 1(b): Personal Information.** You are required to enter a social security number (SSN) on Step 1(b) of Form W-4. If you do not have an SSN, contact the Social Security Administration (SSA) at 800-795-3177.

