



ATTENTION: IMPORTANT NOTICE FOR EMPLOYEES EFFECTIVE JANUARY 1, 2018

Effective January 1, 2018 newly hired employees have six months from appointment date to submit prior service credit form employees with appointments prior to January 1, 2018, employees will have until September 30, 2018 to submit prior service credit for summer appointments can submit after six month deadline, but will only get contributions on current summer appointment going forward.

REQUEST FOR RETIREMENT SERVICE CREDIT
BASED ON PRIOR EMPLOYMENT

Check only one box SUNY Accredited College/University Research Organization

Name [] Social Security/Employee ID #: RF Appt Date:
Address: City: State: Zip Code:

I hereby certify that I was previously employed by:

- [] An accredited college or university in the United States, including the State University of New York or
[] A private, nonprofit research organization incorporated in the U.S under section 501 (c)(3) of the Internal Revenue Code, whose primary function of the organization was research.

I hereby authorize my former employer to release employment information to the Research Foundation as requested in Part II of this form.

Signature of Employee: Date:

(NAME OF INSTITUTION) is an employer defined as follows: (check one)

- [] An accredited college or university, including SUNY in the United States
[] Private, nonprofit Research Organization (check all that apply):
[] incorporated in the United States under Section 501(c)(3) of the Internal Revenue Code.
[] the primary function of this organization is research.

Table with 5 columns: NAME OF EMPLOYER, STUDENT (Y/N), JOB TITLE, DATES OF SERVICE, FTE. Includes instructions: Indicate period(s) of time in which there were changes in hours or percent(s) of time worked, termination date(s) and reappointment date(s). If hourly paid, indicate the number of hours per week in the FTE column.

I, (print name) certify that this information is true and correct. Date: 5/23/18

Authorized Signature: (Print Name/Title):

